

JETTE PARKER YOUNG ARTISTS PROGRAMME – APPLICATION GUIDELINES

Applications are now being invited for the position of Jette Parker Young Artist stage director, starting in September 2015.

The Programme is seeking extremely gifted individuals in the early stages of their professional careers. Applicants are expected to have some experience of directing their own productions and perhaps experience of observing or assisting more established directors. Good English and at least one other language – German, French or Italian – are essential. There is no age limit for applicants, but please bear in mind that when choosing candidates for interview, the panel has to consider the stage they have reached in their career and where they will be in terms of career development after working for two years on the Programme. The JPYAP director will primarily work alongside a team of staff directors assisting on productions for The Royal Opera, but also direct a staged production in the Linbury Studio Theatre during the annual Meet the Young Artists Week and the summer performance on the main stage (which may be semi- or concert staged).

If you would like to apply for interview, please complete the attached application form and return it with the relevant supporting material to the address below. Your completed application must include the following:

- A completed application form
- A brief covering letter that gives the selection panel an idea of why you are interested in joining the Programme and what you would like to achieve while you are working at the Royal Opera House
- Your curriculum vitae (no longer than two pages)
- Your photograph (larger than passport size)
- A photocopy of the information page of your passport, driving licence, birth certificate or identification card showing your date of birth. This information will not be made available to the interview panel, but is required to ensure that the Royal Opera House is able to monitor its equal opportunities and diversity objectives.
- A sealed envelope containing a copy of the JPYAP Equal Opportunities questionnaire completed in full. This information will not be made available to the interview panel, but is required to ensure that the Royal Opera House is able to monitor its equal opportunities and diversity objectives.
- Two sealed confidential letters of reference written by a theatre or music professional specifically for this application and addressed to the JPYAP Interview Panel. If your referees prefer to send their references directly to the Programme by email or post, this is acceptable, but they must be received before the deadline.

You may (but do not have to) include other supporting material you feel is relevant to your application, such as DVDs or photographs of productions. Please label any such material with your name. Electronic material cannot be accepted.

The closing date for applications is **Friday 12 December 2014**. **The complete application must be received by midnight on the closing day. The postmark is irrelevant. Applications can be sent in any time before this date; you do not have to wait until the last moment. Please allow plenty of time. If the Programme has not received a complete application by the closing date, including two references, you will not be considered. The Programme will not chase missing elements of your application for you.**

You will be notified as soon as possible after the application deadline whether or not you have been shortlisted. It is not possible for the Programme to interview every applicant nor is it possible to enter into correspondence concerning the choice of candidates. The Programme cannot provide any financial assistance towards attending an interview.

Interviews will be held in London on Thursday 15 January 2015. The panel will consist of Kasper Holten (Director of Opera), John Fulljames (Associate Director of Opera) and David Gowland (Artistic Director, JPYAP).

It is strongly recommended that you send your complete application, including references, in one pack by post. However, if you are very short of time, applications can be accepted electronically. In that case, the references must be sent directly to the Programme by the referees, by email or post, so that they remain confidential. Photographs must be sent in .jpg format.

The Programme cannot accept any responsibility for material not received, whether sent electronically or by post. All emails are acknowledged, so if you or your referees do not receive an acknowledgement, your email has not been received.

Please note that the Royal Opera House will not pay any costs associated with sending applications. Candidates using a courier service **must** ensure that all costs, **including** customs fees, are charged to them. Any costs charged to the Royal Opera House's courier accounts will be recharged to the applicant and the application will not be considered.

Please contact Abigail Ellison with any correspondence concerning the applications.

Email: JPYAPAssistant@roh.org.uk

Telephone: (+44) 020 7212 9192

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