ROYAL OPERA HOUSE BENEVOLENT FUND APPLICATION FORM

Surname		Title (Mr, Mrs, Miss, Ms) Date of Birth
Forenames		If Dependant - relationship to Employee
Address		ROH Department/Position
		ROH Years of Service
Telephone No.		Other Dependants (with ages)
Email:	Nat.Ins.No:	
Houseowner/Tenant/Other		Next of Kin (Name & Contact Details)

Income 1			Expenses 1				
							Details
Earnings (Net of Tax)				Rent (after any benefits) 2			
State Pension				Mortgage (after any benefits)			
Private Pension				Council Tax (after any benefits) 2			
Dependant's Earnings (Net of Tax)				Water Rates			
Dependant's State Pension				Ground Rent/Service Charge			
Dependant's Private Pension				Building/Contents Insurance			
Pension Credit				Gas (annual) 3			
Employment Support Allowance				Electricity (annual) 3			
Jobseekers' Allowance				Other Fuel (annual) 3			
Housing Benefit 2				Telephone			
Council Tax Benefit 2				TV Rental			
Disability Living Allowance				Car Expenses/Fares			
Attendance Allowance				Medical Costs (Dentist, etc.)			
Severe Disablement Allowance				Extra Help (Cleaner, Laundry, etc.)			
Child Benefit				Household Expenses (food/cleaning)			
Child Tax Credit				Domestic Help			
Working Tax Credit				School Expenses			
Interest & Dividends from Savings				Any other Outgoings:			
Other Income (Excluding ROHBF)							
Total Income				Total Expenses			

Office Use Only

£

Recommended

Net Income£Last Review.£

Notes

1. W: Weekly; M: Monthly; Q: Quarterly; A: Annually

Current Allce.

2. If you are entitled to Housing Benefit and/or Council Tax Benefit, only enter the amounts you actually receive and/or pay. Some benefits are paid direct to the Council.

3. Please enter the total annual cost - the monthly cost often varies between winter and summer.

£

Please turn over for additional information details which might help us assess your application.

Additional Information (if applicable)

Assets and/or Savings (please give amounts of any funds held)	Outstanding debts (bank loan, overdraft, mortgage arrears, credit cards, etc)			
Bank Account(s)	Please give details:			
Building Society Account(s)	Bank			
Stocks & Shares	Mortgage			
Any other savings	Credit Cards			
	Other Debts			
Do you own your house/flat? Yes/No If Yes, please state approximate value	Any other special needs? (Eg. repairs, replacement of household goods, etc.)			

Have you made, or are you making an application to any other charity or organization? Yes/No

If Yes, please give details:

The new Data Protection Act requires us to obtain your consent before we can process and maintain the personal data contained in this Application Form. Be assured, everything you tell us will be treated confidentially. We should therefore be grateful if you would sign and date the declaration below:

The information in this form and on any enclosures is correct to the best of my knowledge and belief. I hereby consent to the personal data contained therein being processed and maintained by the Royal Opera House Benevolent Fund for the purposes of administering any application for an allowance or grant from its charitable funds and/or for the Fund to contact other organisations that may be able to help me. I understand that the Royal Opera House Benevolent Fund will keep this data for as long as is necessary. Should the Fund wish to share this data with any other individuals, relevant bodies and/ or charities in order to help meet my needs, I give my consent.



Please put a cross here should you **not** wish the Fund to do this without express permission.

(Warning: should it be discovered that you have failed to make a full disclosure of all your income and capital, it could jeopardise a regular allowance, one-off grant or any assistance that the ROHBF may offer).

Signature	
Date	

**Please provide supporting evidence of low or no income such as payslips, employer's letters, P45, up to date bank

statements form all accounts, proof of benefits where applicable, etc.